GREENFEILD CEMETERY DISTRICT
REGULAR MEETING
MONDAY MARCH 17TH, 2025
5:30 PM @ GREENFIELD LIONS HALL 618 APPLE AVE.
GREENFIELD, CA 93927

CALL TO ORDER: **TIME: _____** **Adjourned: _____**

ROLL CALL: David Kong (Chair), Beatriz Diaz (Clerk), Raul Rodriguez, Clara Valdivia, James Thorp

PUBLIC COMMENTS: Members of the public will be afforded the opportunity of a **3-minute** public comment and may do so when the board opens public comments. "The board will normally not respond to public comments". If an Item is not already on the agenda and you want to make a public comment, please save your comment when the item comes up.

1. **Public comments:**

2. **Approval of Minutes for February 17th, 2025**
   Motion by: _____ Second by: _____
   AIF: _____, Any Objections: _____, Any Abstentions: _____ Motion: _____

3. **GREENFIELD PROJECT MANAGER JANET THORP'S REPORT:**
   - **A.** The report will be presented by Janet Thorp.
   - **B.** The board will comment and or ask any questions on report.
   - **C.** The board will turn the floor over to any public comment(s); one comment/response per individual.
   - **D.** The board will finalize their comments and question.

4. **INFORMATIONAL ITEMS:**
   - The board will discuss the tractor at the Greenfield Cemetery District and any updates in regards to repairs and maintenance on the tractors.
     - **A.** The report will be presented by James Thorp; the board will make comments and ask questions.
     - **B.** The board will turn the floor over to any public comment(s); one comment/response per individual.
     - **C.** The board will finalize their comments and question.

   - The board will discuss the Cemetery Convention held in at the Monterey Embassy Suites in Seaside California March 13 – 15th. Item may be reintroduced next meeting as it was tabled and will be reflected in our March Minutes.
     - **A.** The report will be presented by David Kong; the board will make comments and ask questions.
     - **B.** The board will turn the floor over to any public comment(s); one comment/response per individual.
     - **C.** The board will finalize their comments and question.

   BUSINESS ACTION ITEMS:
   - The board will discuss approving a phone for Anival Mireles, while he is working as groundskeeper down at the cemeteries, due to the phone he's currently using being his personal line.
     - **A.** The item will be presented by Beatriz Diaz; the board will make comments and ask questions.
     - **B.** The board will turn the floor over to any public comment(s); one comment/response per individual.
     - **C.** The board will finalize their comments and questions.
     - **D.** The board will vote on the motion of getting and paying for a phone for Anival Mireles.

   Motion by: _____ Second by: _____
   Motion: *The motion as it was made will be in the March 17th, 2025 minutes*

AIF: _____, Any Objections: _____, Any Abstentions: _____

- The board will discuss the hiring of a previous manager Raul Sanchez to train employee's Anival Mireles and potential new hire at the cemeteries on Saturday's.
  - **A.** The item will be presented by Raul Rodriguez; the board will make comments and ask questions.
  - **B.** The board will turn the floor over to any public comment(s); one comment/response per individual.
  - **C.** The board will finalize their comments and questions.
  - **D.** The board will vote on the motion to hire Raul Sanchez (a previous manager) for training purposes.

  Motion by: _____ Second by: _____
  Motion: *The motion as it was made will appear in the March 17th, 2025 minutes.*
  AIF: _____, Any Objections: _____, Any Abstentions: _____

- The board will discuss any potential policies of a general grave plot size at the Greenfield Cemetery (specifically) - in the old section of 8 by 4 feet and in the new section of 3 by 6 feet and these sizes if passed will be added to the statement of charges.
  - **A.** The item will be presented by Janet Thorp; board will make comments or ask questions.
  - **B.** The board will turn the floor over to any public comment(s); one comment/response per individual.
  - **C.** The board will finalize their comments and questions.
  - **D.** The board will vote on the motion of establishing a general size in the Greenfield Cemetery as 8 by 4 feet in the old section and 3 by 6 feet in the new section.

Motion by: _____ Second by: _____
Motion: *The motion as it was made will appear in the March 17th, 2025 minutes.*
AIF: _____, Any Objections: _____, Any Abstentions: _____

- The board will discuss any potential policies of a headstone/marker size being established as no bigger than 24 by 16 for single markers and 28 by 20 for double markers**.** This is a small adjustment to what's currently posted on our board upon entrance to the Greenfield Cemetery.
  - **A.** The item will be presented by Janet Thorp; board will make comments or ask questions.
  - **B.** The board will turn the floor over to any public comment(s); one comment/response per individual.
  - **C.** The board will finalize their comments and questions.
  - **D.** The board will vote on a motion for establishing the marker sizes at the Greenfield Cemetery.

Motion by: _____ Second by: _____
Motion: *The motion as it was made will appear in the March 17th, 2025 minutes.*
AIF: _____, Any Objections: _____, Any Abstentions: _____

5. PLEASE REFER TO CURRENT EXPENSE SHEET IS ATTACHED TO THE AGENDA.

- **A.** The board will make any comments or questions.
- **B.** The board will turn the floor over to any public comment(s).
- **C.** The final recognition of the expenses will be acknowledged and the expense portion of the meeting will be closed.

6. FINAL BOARD COMMENTS:

- Each member of the board will take 1 minute to add in any final comments or agenda items for the April meeting.
  - **A.** The board will make their final comments.
  - **B.** The board will turn the floor over to any public comment(s).
  - **C.** The final comments section will be closed and the meeting will be turned over to closed session. Adjournment pending if the session needs to be re-opened.

7. **THE BOARD WILL GO INTO CLOSED SESSION.**
    - The board will discuss Cemetery District employees and future employees of the District.
    - The board will discuss plot issues specific to the Greenfield Cemetery.
8. **THE BOARD WILL OPEN THE SESSION BACK UP TO THE PUBLIC.**

The agenda can also be located and downloaded at our website:
https://www.greenfieldcemetery.org/

NEXT REGULAR BOARD MEETING APRIL 21ST, 2025.

BOARD MEMBERS:

David Kong (Chair), Beatriz Diaz (Clerk), Raul Rodriguez, Clara Valdivia, James Thorp

Please note: Post the meeting and in meeting notes we have uploaded an agenda to supporting documents with correction to some errors.