
minutes March meeting

Raul Rodriguez <raulrodriguezlpb@gmail.com>

Sun, Apr 5, 2026 at 10:58 PM

To: David Kong <davidrkong@gmail.com>, BEATRIZ DIAZ <beatrizd674@sbcglobal.net>, Clara Venegas <claravaldivia54@gmail.com>

Greenfield Cemetery District
March 30, 2026 Special Meeting
Minutes, Start 5:36 pm

1. Public Comment: there was no public comment
2. Approval of minutes from March 16, 2026 meeting. The minutes were approved with changes that include, item #4, "the board was hesitant in buying the land from the church." In item #6, to include "Beatriz suggested David join Raul in talks with the parish about land purchase." Item #6 to also include, "Goodwill employees will be available for 8 hours."
3. The cemetery board heard from two candidates for the alternate position on the LAFCO Board. Mr. Bill Lipe addresses the board and described his experience county-wide. He noted his strengths was his work across the county. He indicated he would have an independent perspective on the LAFCO Board. Beatriz indicated Mr. Lipe was clear describing his experience. David Kong addressed the board and indicated he wanted to stay on the LAFCO Board to help select the new LAFCO director and help make LAFCO successful. David indicated his advantage is he is up to speed with LAFCO issues. Beatriz indicated she wanted the LAFCO board members should bring updates to district boards like ours. Mr. Lipe responded that if he is elected to serve as the alternate, he would bring updates to the board. Beatriz made a motion to select Mr. Lipe as our district's choice. There was no second to the motion. Raul made a motion to select David Kong as our district's choice. Raul's motion was second by Clara. The vote for David was 3 to 1 in favor of David.
4. David offered and handed out informational fliers regarding the Goodwill program the board is considering using for help at the cemetery. The Goodwill program provides employees at no cost to the district. Johnny, the cemetery manager, indicated the program provides employees for 40 hours per week which will be a big help to the district. During public comment on this item, Janet Thorp, asked about any requirements regarding providing water for employees during work hours. The board directed Johnny to look into the rules and regulations about providing water to employees. He was also directed to start providing water the next day while he finds out the rules. Beatriz suggested we add a requirement of wearing reflective safety vests to help identify district employees. There was a short discussion about the possibility of the district providing the employees shirts to wear so they can easily be identified by the public. David indicated there was a question he had regarding the liability insurance or workman's comp insurance for the employees from the Goodwill program. David will contact Stephanie, the Goodwill representative and ask her if the Goodwill program provides full workman's comp insurance for the program participants. The board will wait to approve our program participation until after David meets with Stephanie.
5. David presented the job description for the administrative assistant for the cemetery district. The position for administrative assistant will be posted in the local newspaper and district

website. There was an addition to the job description indicating the job will be 10-20 hour per week. Another addition will indicate the job is part time and pay rate is negotiable. The job description was approved by the board.

6. Final board comments included Clara's request to share the information she gathered at the state cemetery association conference she recently attended. She will share info at next board meeting. David indicated he learned of a company that provides cemetery design. That company may be able to do a preliminary assessment at a low cost for our cemetery. Beatriz requested a closed session at our next meeting regarding the the use of district vehicles. Raul requested we include the following issues as action items at our next meeting: safety training for Johnny, cemetery training for Johnny, scheduling board training, scheduling employee evaluations, scheduling a replacement for our open position on the board, and completing employment contracts for our employees.

The meeting was adjourned at 6:26 pm

Please include additions or corrections. Thanks, Raul