GREENFEILD CEMETERY DISTRICT
REGULAR MEETING
MONDAY JULY 21ST 2025
5:30 PM @ 618 APPLE AVE (LIONS HALL) GREENFIELD, CA 93927
& SIERRA GRAND RESORT 2500 E. 2ND ST, RENO, NV, 89595

CALL TO ORDER: **TIME: _____** **Adjourned: _____**

ROLL CALL: David Kong (Chair), Beatriz Diaz (Clerk), Raul Rodriguez, Clara Valdivia, James Thorp

PUBLIC COMMENTS: Members of the public will be afforded the opportunity of a **3-minute** public comment ***for items not on the agenda***, and may do so when the board opens public comments. "The board will normally not respond to public comments." *If an item is already on the agenda and you want to make a public comment, please save your comment and make it when the public comment for the item is presented.*

1. **Public comments:**

2. **Approval of Minutes for June 16th, 2025.**
Motion by: _____ Second by: _____
AIF: _____, Any Objections: _____, Any Abstentions: _____ Motion: _____

3. **ADMIN ASSISTANT + PROJECT MANAGER REPORT JANET THORP:**
   - **A.** The oral report will be presented by Janet Thorp.
   - **B.** The board will comment and or ask any questions on report.
   - **C.** The board will turn the floor over to any public comment(s); one comment/response per individual.

4. **MANAGER REPORT ANIVAL MIRELES + JOHNNY MATA:**
   - **A.** The oral report will be presented by Anival Mireles with additions from Johnny Mata (new cemetery manager).
   - **B.** The board will comment and or ask any questions on report.
   - **C.** The board will turn the floor over to any public comment(s); one comment/response per individual.
   - **D.** The board will finalize their comments and questions.

5. **GREENFIELD CEMETERY DISTRICT BUSINESS ITEMS:**
   - The board will discuss Greenfield Cemetery District equipment and potential purchases.
     - **A.** The item will be presented by James Thorp.
     - **B.** The board will comment or ask any question the item.
     - **C.** The board will turn the floor over to any public comment(s); one comment/response per individual.
     - **D.** The board will finalize their comments and questions and if a motion needs to be adopted the motion and vote will be reflected in the July 21st 2025 minutes as stated.
       Motion Adopted: Yes or No
       Motion by: _____ **Seconded by**: _____
       AIF: _____, **Any Objections**: _____, **Any Abstentions:** _____

- The board will discuss getting Johnny Mata – set up with a new phone and with training.
  - **A.** The item will be presented by Janet Thorp.
  - **B.** The board will comment or ask any question the item.
  - **C.** The board will turn the floor over to any public comment(s); one comment/response per individual.
  - **D.** The board will finalize their comments and questions and if a motion needs to be adopted the motion and vote will be reflected in the July 21st 2025 minutes as stated.
    Motion Adopted: Yes or No
    Motion by: _____ **Seconded by**: _____
    AIF: _____, **Any Objections**: _____, **Any Abstentions:** _____

- The board will discuss a pillow headstone and enclosure – on a case-by-case basis previously addressed in the project manager's report in May.
  - **A.** The item will be presented by Janet Thorp.
  - **B.** The board will comment or ask any question the item.
  - **C.** The board will turn the floor over to any public comment(s); one comment/response per individual.
  - **D.** The board will finalize their comments and questions and if a motion needs to be adopted the motion and vote will be reflected in the July 21st 2025 minutes as stated.
    Motion Adopted: Yes or No
    Motion by: _____ **Seconded by**: _____
    AIF: _____, **Any Objections**: _____, **Any Abstentions:** _____

- The Pacific Cemetery Alliance Annual Conference in Grass Valley, CA July 31st-August 1st, 2025. David Kong is attending; Johnny Mata might be interested in going.
  - **A.** The presentation will be presented by Janet Thorp.
  - **B.** The board will comment or ask any question on presentation.
  - **C.** The board will turn the floor over to any public comment(s); one comment/response per individual.
  - **D.** The board will finalize their comments and question and if a motion is made to be adopted it will be recorded as stated in the July 21st 2025 minutes.
    Motion Adopted: Yes or No
    Motion by: _____ **Seconded by**: _____
    AIF: _____, **Any Objections**: _____, **Any Abstentions:** _____

6. <u>PLEASE REFER TO CURRENT EXPENSE SHEET IS ATTACHED TO THE AGENDA.</u>
- **A.** The board will make any comments or questions.
- **B.** The board will turn the floor over to any public comment(s); one comment/response per individual.
- **C.** The final recognition of the expenses will be acknowledged and the item will be closed.
- **D.** The final recognition of the expenses will be acknowledged and the item will be closed.

7. <u>FINAL BOARD COMMENTS:</u>
- Each member of the board will take 1 minute to add in any final comments or agenda items for the August meeting.
  - **A.** The board will make their final comments.

The agenda can also be located and downloaded at our website:
https://www.greenfieldcemetery.org/

NEXT REGULAR BOARD MEETING AUGUST 18TH 2025

Board Members: David Kong, Beatriz Diaz, Clara Valdivia, Raul Rodriguez, James Thorp